



RAF Hornchurch Heritage Centre

Owned and operated by The Hornchurch Aerodrome Historical Trust

Suttons House, 119-121 Suttons Lane, Hornchurch, RM12 6RS

info@rafhornchurch.com

www.rafhornchurch.com

VOLUNTEERING

The RAF Hornchurch Heritage Centre is operated by the Hornchurch Aerodrome Historical Trust (HAHT) a non-profit charitable organisation run by unpaid Trustees. Its origin, vision and ethos date back to the early 1980's when the late Ted Exall set up the RAF Hornchurch Memorial fund which later became the RAF Hornchurch Association. That purpose was to establish a permanent home dedicated to remember and commemorate Hornchurch Aerodrome and the personnel who served there between 1915 and 1962.



The RAF Hornchurch Heritage Centre is staffed entirely by volunteers who perform a wide range of tasks according to their skills. What unites us all is a belief in the work the Heritage Centre is doing to preserve and display our growing collection of important historical artefacts.

If you think you could help by giving a little of your time, we would like to hear from you. Please complete this application form and return it to the RAF Hornchurch Heritage Centre.



I wish to be considered as an unpaid volunteer at the RAF Hornchurch Heritage Centre.

Please note that the Data you provide below will only be used for the management of the Heritage Centre and will not be shared with any third parties other than those required by law.



PERSONAL DETAILS

Full name..... Title.....

Address.....

.....

..... Postcode.....

Landline Mobile..... Email

Date of birth..... Nationality.....

Emergency contact (next of kin); Name.....

Relationship Telephone

Please return your completed form to the above address.



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OTHER PERSONAL INFORMATION

Current Employment status:	Full time		Part time		Unemployed		Retired		Other	
Do you have a criminal record?	Yes / No								
Do you have any health conditions?									

Other information, experience, skills etc. (attach CV or notes if you prefer):

Type of work you would consider: (please tick or discuss at interview)

Guide / Security	Shop/Reception/Tea room
Maintenance / Garden	Library/Research
Conservation	Oral History Archivist
Administration	Marketing/Advertising
Outside Events	Fundraising
Cleaner	Professional skills

** Non-shop staff can also be trained to work occasionally in the shop if you wish

Indicate days you could attend on a weekly basis:
(and times if only available half day)

Mon	Tue	Wed	Thu	Fri	Sat	Sun

Please Note! Weekday volunteers are required to attend at least one weekend day each month.

We will ask you to attend an interview with the Trust and to bring along proof of your identity. This will only be used for the administration and security of the centre, or where it may be necessary to contact you, or your next of kin in an emergency.

If you are offered a volunteer's position with the Trust, it will be probationary for three months for assessment.

In signing this form, you are providing your consent for the centre to hold and use your data as described above.

Signature of Applicant: **Date:**

For official use only:

Interviewed on.....by.....and.....
(Minimum of two Trustees, not known to the applicant):

Start date:Normal duty day(s).....

Comments/ any other information

Please return your completed form to the above address.