**Donation Agreement**

|  |
| --- |
| Received From Name:  |
| Address & postcode |
| Telephone Number  |
| E-mail address |
| **Hornchurch Aerodrome Historical Society (’HAHT’) gratefully acknowledges receipt of the following items:** |
| **Quantity**  | **Name of item**  | **Condition**  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| **THIS PART IS IMPORTANT!** **Please provide a description of the item(s)** **including their origin, history of their use, and any other relevant information. Use the back of this form if you need additional space).** *For example, if you are donating a coat, it will only ever be a coat – its story is lost. But if you tell us who owned it, where they used it, the unit they served in – its history is preserved and it becomes an amazing historic artefact preserved for future generations.* |

**Declaration**

I confirm that I am the lawful owner of the items listed above and I hereby transfer by giftthe full title to and interest in the same to the Hornchurch Aerodrome Historical Trust (‘HAHT’) wholly and absolutely.

HAHT shall hereafter have and retain exclusive and absolute ownership of the item(s) and any Copyright interest in them is hereby transferred to HAHT.

Any moral rights to the item(s) are extinguished unless otherwise indicated.

Item(s) may be placed, loaned, or disposed of in such a manner as the Board of HAHT Trustees may deem advisable in accordance with its objects.

HAHT will display the item(s) if and when it deems appropriate.

If any item is rejected by HAHT and not claimed within 90 days, the acquired material may be disposed of in a manner HAHT deems appropriate.

In the event that the item(s) cannot be retained by HAHT they are to be:

|  |  |  |
| --- | --- | --- |
| Returned to Donor  | Sold for fundraising  | Transferred to the following institute  |
|  |  |  |

Signed by Donor, or Acting Representative………………………………….............……………………………..

Print Name ……………………………………………………………………………………Dated……………………………..

Signed by Owner(s), or Acting Representative………………………………………………………………………..

Print Name …………………………………………………………………………………….Dated……………………………

**Accepted on behalf of the Hornchurch Aerodrome Historical Trust**

Signed for and on behalf of HAHT .…………………………………………………………………………………………

Print name……………………………………………………………………………………..Dated.……………………………

**Item specifics (further details)**

|  |
| --- |
| **Item/Object Name**: |
| **Make and type**  *(i.e Supermarine Spitfire Mark 1):* |
| **Material:** *(i.e oil on canvas, aluminium, wool, paper etc)* |
| **Date of production**: *(if known otherwise indicate if estimated)*  |
| **Usage** *(by whom, in what contact, for what purpose):* |
| **Specific history of the object** *(made for whom, used in what situations):* |
| **History of ownership** *(how it came into your possession, who owned it previously, etc):* |
| **Place and culture of origin:** *(i.e British Military, RAF etc)* |
| **Place collected:** |
| **Date collected:** |
| **Collector (name and information if different from Donor):**  |
| **Additional comments:** |

Please attach additional pages if needed.

**Thank you for your very kind donation and for preserving a part of history!**